



# PREPROPOSAL STATEMENT OF INQUIRY

**CR-101 (October 2017)**  
**(Implements RCW 34.05.310)**  
Do **NOT** use for expedited rule making

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FILED

DATE: April 22, 2020

TIME: 9:06 AM

**WSR 20-09-148**

**Agency:** Department of Social and Health Services, Economic Services Administration

**Subject of possible rule making:** Service of process by certified mail under chapter 388-14A WAC and other related rules as may be required. .

**Statutes authorizing the agency to adopt rules on this subject:** RCW 26.23.110, RCW 34.05.220, RCW 74.08.090, RCW 74.20A.055

**Reasons why rules on this subject may be needed and what they might accomplish:** Due to the ongoing national and state emergency relating to COVID-19, the United States Postal Service (USPS) has made temporary changes to its certified mail signature gathering procedures to limit direct contact with recipients. The planned rule will clarify that these temporary procedures employed by USPS are acceptable for purposes of certified mail service if the USPS makes this change on a permanent basis.

**Identify other federal and state agencies that regulate this subject and the process coordinating the rule with these agencies:** United States Postal Service based on certified mail delivery procedures and other guidance.

**Process for developing new rule (check all that apply):**

- ☐ Negotiated rule making
- ☐ Pilot rule making
- ☐ Agency study

☒ Other (describe) DCS engages in modified collaborative rulemaking. Those persons wishing to participate in developing the new rules are encouraged to contact Brady Horenstein at the DSHS Division of Child Support (DCS) Headquarters as soon as possible. DCS will post information regarding this rule development project and others on its web site, which can be found at <https://www.dshs.wa.gov/esa/division-child-support> or on the DSHS Economic Services Administration's Policy Review web site, which can be found at <https://fortress.wa.gov/dshs/f2ws03esaapps/extpolicy/>. Rulemaking forms and draft rules may also be found on the DSHS Filings and Rules page at <https://www.dshs.wa.gov/sesa/rpau/filings-and-rulings>.


DSHS/DCS encourages the public to take part in developing rules. After the rules are drafted, DSHS will file a copy with the Office of the Code Reviser with a notice of proposed rule-making, and will send a copy to everyone currently on the mailing list and to anyone else who requests a copy.

**Interested parties can participate in the decision to adopt the new rule and formulation of the proposed rule before publication by contacting:**

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(If necessary)

Name:  
Address:  
  
Phone:  
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TTY:  
Email:  
Web site:

Other:		Other:	
Additional comments:			
<b>Date:</b> April 21, 2020		<b>Signature:</b> 	
<b>Name:</b> Katherine I. Vasquez			
<b>Title:</b> DSHS Rules Coordinator			